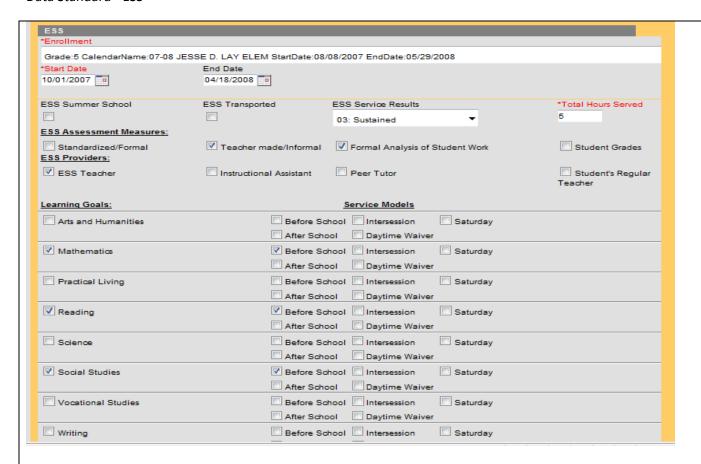
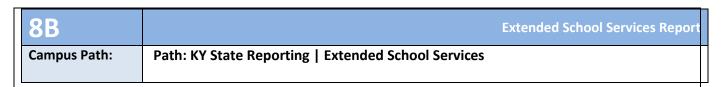
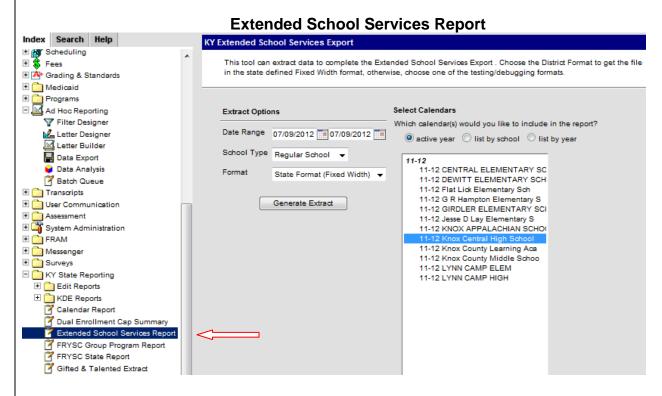
| 8  | Extended School Services (ESS)  |
|--|---|
|  | Extended School Services (ESS)  |
| KDE Contact<br>(Data Steward)  | Amy Patterson or April Pieper Updated 7/24/13   |
| Description  | The Extended School Services (ESS) program is a proactive program designed to assist individual students who are having difficulty in one or more content areas. ESS funds are allocated to every district for the purpose of operating a program for students having shortor long-term academic difficulties. As schools implement their Extended School Services (ESS) programs, the process below should be used to enter students for ESS services and track their service hours. |
| Data Standard  | • <u>704 KAR 3:390</u> (ESS Regulation)   |
| Reg sites, data  | • KRS 158.070 (ESS Statute)   |
| use, etc.  | Click <u>HERE</u> to download the <b>ESS Administrative Regulation</b> PowerPoint.  |
| How is data used   | <ul> <li>Annual reporting</li> <li>School district funding</li> </ul>   |
| Noted Changes for current year   | None  |
| Available Ad-Hoc   | KDE ESS Active Student List   |
| & Reports  | KDE ESS WD Student List   |
|  | KDE ESS No Service Hours Student List   |
| Available  | Campus Community:   |
| Training   | Extended School Services Report (Kentucky)  |
| 8A   | Enrolling a student for ESS Services  |
| Campus Path:   | Path: Student Information   General   ESS tab   |
| Click Add ESS Service  |   |
|  | P □ Records Request □ District Info □ Final Noticed □ Report Comments □ Dropout Prevention □ Tier 1 Documentation   |
| Summary   Enrollments   Schedule   Attendance   Flags(formerly Programs)   Grades   Transcript   Credit Summary   Assessment   Gehavior   Schedule   Schedule   Transcript   Credit Summary   Assessment   Gehavior   Schedule   Schedu |   |
| Fees Carduation Athletics AddHoc Letters Waiver Records Transfer Gifted & Talented FRYSC Pre-School Title 1 Services ESS   |   |
| Add ESS Services  ESS Services   |   |
| 4  |   |
| <b>(</b>   |   |



- 1. Select Add ESS service.
- 2. Select the enrollment in which the student received ESS services.
- 3. Enter the start date of their participation in ESS programming.
- 4. If the student participated in ESS Summer School, select the ESS Summer School checkbox.
- 5. If the student was transported in order to receive ESS programming, select ESS Transported.
- 6. Enter the results of student participation in ESS program in the Service Results field.
- 7. Enter the number of hours (rounded to the nearest half hour) in the Total Hours Served field.
- 8. Select the means of determining student improvement in the ESS Assessment Measures area.
- 9. Select the provider of ESS services in the ESS Providers area.
- 10. One learning goal (i.e. Mathematics) must be selected for each student who participated in ESS programming. Multiple goals may be selected if a student is provided ESS services in more than one content area (i.e. Mathematics and Reading).
- 11. For each learning goal, select the service model. At least one service model must be selected for each learning goal. Multiple models may be selected if a student was provided ESS services in more than one scheduling format.
- 12. Select Save when finished.

PLEASE NOTE: You do not need to create a new ESS record for a student for every ESS session they attend. You may track the student's hours across the ESS service time and enter one block of cumulative time.





- 1. Enter the Date Range that represents the data to submit for the school type selected.
- 2. Select the appropriate school type (Regular School or Summer School).
- 3. Select the appropriate Calendars. Review the data by selecting the HTML or CSV format. Use these reports to make corrections to the ESS data prior to KDE's extraction of data.
- 4. Click Generate Extract.